

**NORTH RUNNELS HOSPITAL  
BOARD OF DIRECTORS**

On January 17, 2022 after due notice to the public as evidenced by the attached copy of the Notice and Agenda, the Board of Directors of North Runnels Hospital met in regular session at 6:00 pm at North Runnels Clinic, 7571 State Hwy 153, Winters, TX with the following directors present:

President David Hoelscher  
Director Bobbie Collom  
Director Esteban Esquivel

Vice President Gary Jacob  
Director Glenn Hoppe, Jr.

Secretary Melinda Meyer  
Director Alicia Colburn

1. Call to order  
President David Hoelscher convened the meeting and Gary Jacob offered prayer.
2. Roll Call  
All members present.
3. Public Input  
Public input from regarding Senior Citizens Activity Center and Nicola Conner regarding Winters Healthcare & Rehab.

Consent Agenda

4. Minutes of December 13, 2021 Meeting
5. Financial Report
6. Administrator's Report

Motion by Melinda Meyers, seconded by Bobbie Collom to accept the December 2021 minutes as printed, tabled the financial report, and administrator's report. Motion passed unanimously.

Action Items

7. Discussion/possible action regarding authorizing signing "In Trust Deeds"  
Item was tabled
8. Discussion/possible action regarding appoint NRHD Finance Committee  
Motion by Esteban Esquivel, seconded by Bobbie Collom to strike the Finance Committee. Motion passed unanimously.
9. Discussion/possible action regarding City of Winters/Seniors Activity Center project  
Item was tabled. City Council will meet 1/31/2022.
10. Discussion/possible action regarding NRHD 2022 Holiday Calendar  
Motion by Esteban Esquivel, seconded by Gary Jacob that employees do not have to use PTO hours on a holiday. If a holiday falls on a Saturday, the holiday will be observed on the previous Friday. If a holiday falls on a Sunday, the holiday will be observed on the following Monday. Unless an emergency arises, clinic staff and Administration will be out of the office. Holiday pay will be paid on the actual holiday for employees that work the holiday. Motion passed unanimously.
11. Discussion/possible action regarding sale of surplus property  
Motion by Esteban Esquivel, seconded by Melinda Meyers to donate surplus gym equipment to Runnels County. Motion passed unanimously.
12. Discussion/possible action regarding appoint counsel  
Motion by Esteban Esquivel, seconded by Gary Jacob to appoint Allison Shelton as counsel to North Runnels Hospital District. Ms. Shelton only counsels critical access hospitals. Motion passed unanimously.
13. Discussion/possible authorize updating of medical staff bylaws  
Motion by Melinda Meyers, seconded by Bobbie Collom to employee Ms. Allison Shelton to update North Runnels Hospital District's Medical Staff Bylaws. Two reference letters, quote, and engagement letter will be needed. Motion passed unanimously.

14. Discussion/possible action regarding laptop for CEO  
No action on item

**Executive Session**

President David Hoelscher called the meeting into Executive Session at 7:07pm.

15. Evaluation of Medical and Healthcare Services; Medical Staff and Hospital QA/pi Reports, Medical Staff Credentialing-Exempt from the Texas Open Meetings Act Pursuant to Texas Health & Safety Code §161.0315
16. Product Line Development; discussion of pricing or financial planning information for the arrangement or provision of services or product lines-Exempt from the Texas Open meetings Act Pursuant to Texas Government Code §551.085.
17. Attorney-Client consultation with counsel for the district; Privileged communications and/or consultation regarding confidential matters-Exempt from the Texas Open Meetings Act Pursuant to Texas Government Code §551.071
- a. Waiver of attorney client privilege
  - b. Mediation/Settlement discussions
18. CEO conversation; certain deliberations about officers and employees of a governmental body- Exempt from the Texas Open Meetings Act Pursuant to Texas Government Code §551.074

President David Hoelscher called the meeting into Regular Session at 8:14pm

19. Take action regarding execution session
- a. Credentials-Dr. James A. Rittmann and Dr. Kelly P. Cole  
Motion by Bobbie Collom, seconded by Alicia Colburn to accept Dr. James Rittmann and Dr. Kelly Cole from Radiology Associates. Motion passed unanimously.
  - b. Authorize feasibility as discussed  
No action taken
  - c. Authorize settlement as discussed  
Motion by Esteban Esquivel, seconded by Bobbie Collom to offer up to \$48,000.00 to settle suit.
  - d. CEO action  
Motion by Esteban Esquivel, seconded by Bobbie Collom to accept the 30-day resignation by Robert Pascasio, CEO. Motion passed unanimously.
20. Adjourn  
Motion by Melinda Meyers, seconded by Bobbie Collom to adjourn the meeting at 8:45pm. Motion passed unanimously.



Secretary

NORTH RUNNELS HOSPITAL  
BOARD OF DIRECTORS

On January 25, 2022 after due notice to the public as evidenced by the attached copy of the Notice and Agenda, the Board of Directors of North Runnels Hospital met in special session at 6:00 pm at North Runnels Medical Office 7571 State Hwy. 153 Winters, TX with the following directors present:

President David Hoelscher  
Director Bobbie Collom  
Director Esteban Esquivel

Vice President Gary Jacob  
Director Alicia Colburn

Secretary Melinda Meyers  
Director Glenn Hoppe, Jr.

Guests: Jim Bullard, Julie Keller, Mike Parker, B. Luke England, James Tebow, Deana Proctor, Steve Price, Julia Miller, Teresa Walden, Ken Slimp, Karen E. Thomas

1. Convene Meeting  
President David Hoelscher convened the meeting at 6:00pm and Gary Jacob offered prayer.
2. Roll Call  
All board members present.  
  
Jim Bullard spoke on regards to helping North Runnels County Hospital with CEO work.
3. Discussion/possible action regarding authorized signing "In Trust Deeds", Julie Keller  
Julie Keller and Mike Parker from McCreary Veselka Bragg & Allen spoke in regards to "In Trust Deeds" for North Runnels Hospital. Motion by Esteban Esquivel, seconded by Melinda Meyers to allow two board members to sign for deeds of delinquent property to be offered to prospective buyers in a timelier manner. This will take the work off the Runnels County Tax Office. Motion passed unanimously.
4. Discussion/possible action regarding surplus equipment.  
Runnels County Judge Julia Miller spoke on surplus equipment owned by North Runnels Hospital. Motion by Esteban Esquivel, seconded by Alicia Miller to accept \$1,000.00 for the surplus equipment from Runnels County. Motion passed 6-1, with Glenn Hoppe, Jr. abstaining.
5. Discussion/possible action regarding claims vs revenue  
No action
6. Discussion/possible action regarding PTO/Holiday hour use  
Motion by Alicia Colburn, seconded by Esteban Esquivel to amend the previous motion from January 17, 2022, to approve the Holiday/PTO Policy, and to approve the 2022 holiday calendar. The organization will recognize each of the dates as holiday and employees that work on the dates as holidays will be compensated a holiday differential. Employees that choose not to work on those dates or if the employee's department is closed, will have the option to use PTO if the employee has sufficient PTO or has worked beyond the 90-day probationary period. The employee may chose not to be paid for the observed holiday. Motion passed unanimously.
7. Discussion/possible action regarding Anthony Mechanical HVAC  
Item was tabled.
8. Discussion/possible action regarding insurance limits for North Runnels Hospital District property  
Motion by Gary Jacob, seconded by Bobbie Collom to accept the limits from Cindy Corbitt with Healthsure. Limits will be attached to these minutes. Motion passed unanimously.
9. Discussion/possible action regarding CEO succession  
Item was tabled.
10. Presentation by Connected Healthcare Solutions, LLC  
Item was tabled.
11. Adjourn  
Motion by Gary Jacob, seconded by Bobbie Collom to adjourn. Motion passed unanimously and the meeting adjourned at 8:35pm.



Secretary

**NORTH RUNNELS HOSPITAL  
BOARD OF DIRECTORS**

On January 31, 2022 after due notice to the public as evidenced by the attached copy of the Notice and Agenda, the Board of Directors of North Runnels Hospital met in special session at 6:00 pm at North Runnels Clinic, 7571 State Hwy 153, Winters, TX with the following directors present:

President David Hoelscher  
Director Bobbie Collom  
Director Esteban Esquivel

Vice President Gary Jacob  
Director Glenn Hoppe, Jr.

Secretary Melinda Meyer  
Director Alicia Colburn

1. Call to order  
President David Hoelscher convened the meeting at 6:00pm and Gary Jacob offered prayer.
2. Roll Call  
All members present.
3. Public Input  
Public comments from North Runnels Hospital employees.

Executive Session

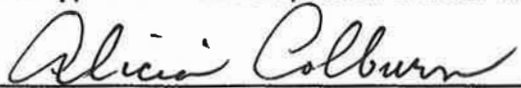
President David Hoelscher called the meeting into Executive session at 6:13pm.

4. Attorney-Client consultation with counsel for the district; Privileged Communications and/or consultation regarding confidential matter-Exempt from the Texas Open Meeting Act Pursuant to Texas Government Code §551.071
5. Personnel Matters, CEO Succession; Certain deliberations about officers and employees of a government body-Exempt from the Texas Open Meetings Act Pursuant to Texas Government Code §551.074.

President David Hoelscher called the meeting into Regular session at 8:03pm.

6. Take action regarding Executive Session matters  
No action taken
7. Presentation by Brian Horner  
Presentation of Brian Horner, former CEO of Shannon Medical Center, San Angelo, TX
8. Adjourn  
Motion by Bobbie Collom, seconded by Gary Jacob to adjourn the meeting at 8:47pm. Motion passed unanimously.

Others in attendance: Deana Proctor, Vickey Porter, Willie Uechi, Brandon Holman, Dora William, Kelly Pate, Jeannie Free, Jimmy Frazier, Zelda Stewart, Jeff Smith, Jessica Smith, Lizzy E H R, Linda Pilgrim, Mary E. Yero-Porro, Sidney Tucker, James Tebow, Bonnie Cassaday, Ida Rodriguez, Ken Slimp, Karen E. Thomas, Teresa Walden. Robert Pascasio attended via ZOOM.



Secretary

NORTH RUNNELS HOSPITAL  
BOARD OF DIRECTORS

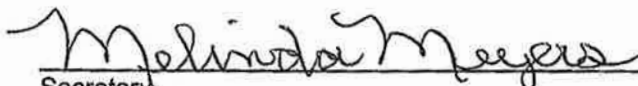
On February 8, 2022 after due notice to the public as evidenced by the attached copy of the Notice and Agenda, the Board of Directors of North Runnels Hospital met in regular session at 6:00 pm at North Runnels Medical Office 7571 State Hwy. 153 Winters, TX with the following directors present:

President David Hoelscher  
Director Bobbie Collom  
Director Esteban Esquivel

Vice President Gary Jacob  
Director Alicia Colburn

Secretary Melinda Meyers  
Director Glenn Hoppe, Jr.

1. Convene Meeting  
President David Hoelscher convened the meeting at 6:00pm and Gary Jacob offered prayer.
2. Roll Call  
All board members present.
3. Public comment  
No public input.
4. Presentation by Mike Jackson, CEO Winters Healthcare and Rehab  
Mike Jackson presented the billing process for Winters Healthcare and Rehab. Biller for Winters Healthcare and Rehab left employment. At this time, Robert Pascasio took the lead for the nursing home billing. Letters were sent to Representative August Pfluger and Senator John Cornyn to request a "dump" of all old claims. CMS would have to approve the one time acceptance of the old claims. As of this date, no response from the letters. Contractor Jennifer Linder is helping with the billing at this time and monthly packets of Part A Medicare are ready for billing through November 2021. Insurance claims have been completed. Nursing home billing is done in a sequential manner. All claims will go to Novitas.
5. Executive Session: Personnel Matters; Consideration of interim administrators, Jim Bullard, Kirk Canada, and Brian Horner; Certain deliberations about officers and employees of a governmental body-Exempt from the Texas Open Meetings Act Pursuant to Texas Government Code §551.074.  
President David Hoelscher called the meeting into executive session at 6:14pm.
6. Convene into regular session  
President David Hoelscher called the meeting into regular session at 8:27pm.
7. Discussion/possible action regarding executive session  
No action taken
8. Adjourn  
Motion by Bobbie Collom, seconded by Gary Jacob for the meeting to adjourn at 8:54pm.  
Motion passed unanimously.

  
Secretary

NORTH RUNNELS HOSPITAL  
BOARD OF DIRECTORS MINUTES

On February 15, 2022 after due notice to the public as evidenced by the attached copy of the Notice and Agenda, the Board of Directors of North Runnels Hospital met in regular session at 6:00 pm at North Runnels Medical Office 7571 State Hwy. 153 Winters, TX with the following directors present:

President David Hoelscher	Vice President Gary Jacob	Secretary Melinda Meyers
Director Bobbie Collom	Director Alicia Colburn	Director Glenn Hoppe, Jr.
Director Esteban Esquivel		

1. Convene Meeting  
President David Hoelscher convened the meeting at 6:00pm and Gary Jacob offered prayer.
2. Roll Call  
All board members present.
3. Public comment  
Director Alicia Colburn inquired about work at North Runnels Home Health. James Tebow gave information regarding home health.
4. Discussion/possible action regarding first responders  
Cards will be sent to all departments that helped move the nursing home residents when electricity was lost February 3, 2022.
5. Discussion/possible action regarding PNC Bank (former Compass Bank) signature cards or dissolving of account  
CFO Karen E. Thomas gave information regarding the PNC signature card. Judy Espitia is the last person that was on the signature card. Mrs. Thomas presented either getting the card updated or closing the account. There is minimal deposits to this account. Mrs. Thomas will ensure that all deposits that occur will be moved to the North Runnels Hospital General Account at Security State Bank if the account is closed. Motion by Melinda Meyers, seconded by Bobbie Collom to close the account. Voting aye was Esteban Esquivel, Bobbie Collom, Gary Jacob, Melinda Meyers, Glenn Hoppe, Jr, and David Hoelscher. Alicia Colburn abstained from the vote. Motion passed 6-0, with one abstention.
6. Discussion/possible action regarding streamlining billing services  
Item was tabled.
7. Discussion/possible action regarding coding company  
Item was tabled.  
President David Hoelscher called the meeting into executive session at 6:21pm.
8. Attorney-Client Consultation with Counsel for the District: Privileged communications and/or consultation regarding confidential matters-Exempt from the Texas Open Meeting Act Pursuant to Texas Government Code §551.071
9. Personnel Matters: Consideration of Interim Administrators-Jim Bullard; Certain deliberations about officers and employees of a governmental body-Exempt from the Texas Open Meetings Act Pursuant to Texas Government Code §551.074
10. Personnel Matter, CEO succession: Certain deliberations about officers and employees of a governmental body-Exempt from the Texas Open Meetings Act Pursuant to Texas Government Code §551.074  
President David Hoelscher called the meeting into regular session at 8:03pm.
11. Take action regarding Executive Session matters  
Motion by Alicia Colburn, seconded by Glenn Hoppe, Jr. to employee Robert Pascasio, CEO for two more weeks. Motion passed unanimously.
12. Adjourn  
Motion by Esteban Esquivel, seconded by Glenn Hoppe, Jr. to adjourn at 8:13pm. Motion passed unanimously.

Other attendees: Jonathan Lence, Jimmy Frazier, James Tebow, Jessica Smith, Jeff Smith, Jim Bullard, Robbie Dewberry, Deana Proctor, Randi Buxkemper, Brandon Holman, Kelly Pate, Kelly Gehrels, Craig Gehrels, Teresa Walden, Karen E. Thomas, and Ken Slimp. Robert Pascasio and Tim Skinner joined via Zoom.

A handwritten signature in cursive script that reads "Melinda Meyer". The signature is written in black ink and is positioned above a horizontal line.

Board of Director's Secretary

NORTH RUNNELS HOSPITAL  
BOARD OF DIRECTORS MINUTES

On February 21, 2022 after due notice to the public as evidenced by the attached copy of the Notice and Agenda, the Board of Directors of North Runnels Hospital met in regular session at 6:00 pm at North Runnels Medical Office 7571 State Hwy. 153 Winters, TX with the following directors present:

President David Hoelscher  
Director Alicia Colburn

Secretary Melinda Meyers  
Director Glenn Hoppe, Jr.

Director Bobbie Collom  
Director Esteban Esquivel

1. Convene Meeting  
President David Hoelscher convened the meeting at 6:00pm and Alicia Colburn offered prayer.
2. Roll Call  
Director Gary Jacob was absent.
3. Public comment  
No public input.
4. Minutes-January 2022  
Motion by Bobbie Collom, seconded by Esteban Esquivel to approve the January minutes as approved. Motion passed unanimously.

President David Hoelscher called the meeting into executive session at 6:02pm.

5. Evaluation of Medical and Healthcare Services; Medical Staff and Hospital QAPI Reports and Medical Staff Credentialing-Exempt from the Texas Open Meetings Act Pursuant to Texas Health & Safety Code §161.0315
6. Attorney-Client Consultation with counsel for the district; Privileged communications and/or consultation regarding confidential matters-Exempt from the Texas Open Meetings Act Pursuant to Texas Government Code §551.071
7. District administration consideration; certain deliberations about officers and employees of a governmental body-Exempt from the Texas Open Meetings Act Pursuant to Texas Government Code §551.074
  - a. Management Consulting Services
  - b. Interim Administration

President David Hoelscher called the meeting into regular session at 7:02pm.

8. Take action regarding Executive Session matters  
Motion by Alicia Colburn, seconded by Melinda Meyers to approve the contract with Rural Hospital Management and to employ Sidney Tucker as interim CEO. (Contracts are attached to these minutes) Motion passed unanimously.
9. Adjourn  
Motion by Bobbie Collom, seconded by Melinda Meyers to adjourn at 7:40pm. Motion passed unanimously.

Other attendees: Zelda Stewart, Deana Proctor, Kelly Pate, Jim, Bullard, Sidney Tucker, Ken Slimp, Karen E. Thomas and Teresa Walden. Robbie Dewberry and Tim Skinner joined via Zoom.

  
Board of Director's Secretary



NORTH RUNNELS HOSPITAL  
BOARD OF DIRECTORS MINUTES

On March 21, 2022 after due notice to the public as evidenced by the attached copy of the Notice and Agenda, the Board of Directors of North Runnels Hospital met in regular session at 6:00 pm at North Runnels Medical Office 7571 State Hwy. 153 Winters, TX with the following directors present:

Vice President Gary Jacob Director Glenn Hoppe, Jr.	Secretary Melinda Meyers Director Esteban Esquivel	Director Bobbie Collom	Director Alicia Colburn
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1. Convene Meeting  
Vice President Gary Jacob convened the meeting at 6:00pm and opened with prayer.
2. Roll Call  
President David Hoelscher was absent.
3. Public comment  
No public input.
4. Approval of Minutes  
Motion by Alicia Colburn, seconded by Esteban Esquivel to approve the minutes as printed. Motion passed unanimously.
5. Medical Staff Report  
Sidney Tucker reported all is going well with the Medical Staff. Merridy Bryant, NP reported the providers are pleased with the hospital and clinic. More procedures are being done at the clinic and hospital. At this time, Ms. Bryant is trying out a wireless handheld ultrasound for providers to use.
6. Discussion/possible action regarding credentialing of Dr. Monte Horne, Dr. Chisom Nwoye, Dr. Stanly Selby, Dr. B. Cory Brown  
Motion by Bobbie Collom, seconded by Melinda Meyers to approve the credentialing of the above listed providers. Motion passed unanimously.
7. Discussion/possible action regarding PNC bank account signature cards  
Discussion regarding PNC bank account was held. Sidney Tucker recommended to have two signatures on the bank account at this time. Motion by Bobbie Collom, seconded by Melinda Meyers to add Alicia Colburn and Esteban Esquivel to the PNC signature card. Motion passed unanimously.
8. Discussion/possible action regarding signature cards at Security State Bank  
Motion by Glenn Hoppe, Jr., seconded by Melinda Meyers to remove Robert Pascasio and Karen E. Thomas from the signature cards at Security State Bank and add Melinda Meyers, Esteban Esquivel, Gary Jacob, and David Hoelscher. Motion passed unanimously.
9. Discussion/possible action regarding change Trust Fund Account to Interest Bearing Account  
Motion by Esteban Esquivel, seconded by Melinda Meyers to change the Trust Fund Account to an Interest Bearing Account. Motion passed unanimously.
10. Discussion/possible action regarding Trust Fund Account name change to North Runnels County Hospital DBA Winters Healthcare and Rehabilitation Center, Resident's Trust Fund Account  
Motion by Esteban Esquivel, seconded by Melinda Meyers to change the name of the Trust Fund Account to North Runnels County Hospital DBA Winters Healthcare and Rehabilitation Center, Resident's Trust Fund Account. Motion passed unanimously.
11. Approval of CFO Report  
Motion by Alicia Colburn, seconded by Glenn Hoppe, Jr. to accept the CFO report. Motion passed unanimously.
12. Administrator's Report  
Sidney Tucker reported a Director of Nursing has been hired for the home health agency.
13. Report from Rural Hospital Management Consultants  
Robbie Dewberry report the third week was not as busy as the first two weeks. Two applicants are being looked at for the CEO position. A recruiting firm will be engaged for the CEO and CFO positions. The nursing home and hospital billing seem to be going well at this time. There may be a CFO interested in the position and will contact Rural Hospital Management.
14. Adjourn  
Motion by Bobbie Collom, seconded by Melinda Meyers to adjourn. Motion passed unanimously and the meeting adjourned at 7:45pm

Other attendees: Ken Slimp, Teresa Walden, Robbie Dewberry, Sidney Tucker, and Merridy Bryant.

  
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Board of Director's Secretary

NORTH RUNNELS HOSPITAL  
BOARD OF DIRECTORS MINUTES

On April 18, 2022 after due notice to the public as evidenced by the attached copy of the Notice and Agenda, the Board of Directors of North Runnels Hospital met in regular session at 6:00 pm at North Runnels Medical Office 7571 State Hwy. 153 Winters, TX with the following directors present:

President David Hoelscher  
Director Bobbie Collom  
Director Esteban Esquivel

Vice President Gary Jacob  
Director Alicia Colburn

Secretary Melinda Meyers  
Director Glenn Hoppe, Jr.

1. Convene Meeting  
President David Hoelscher convened the meeting at 6:14pm and Gary Jacob offered prayer.
2. Roll Call  
All Board of Director's present
3. Public comment  
James C. Gehrels asked why there was an agenda item regarding Agent of Record for group health insurance listed.
4. Approval of Minutes  
Motion by Bobbie Collom, seconded by Esteban Esquivel to approve the minutes as printed. Motion passed unanimously.
5. Medical Staff Report  
Sidney Tucker reported all is going well with the Medical Staff.
6. Discussion/possible action regarding selection committee for CEO position  
Motion by Gary Jacob, seconded by Melinda Meyers for Bobbie Collom, Esteban Esquivel, and Alicia Colburn to make up the selection committee to interview possible candidates for the North Runnels Hospital CEO position. Motion passed unanimously.
7. Discussion/possible action regarding clarification/staggering of four year Board of Director terms  
Motion by Alicia Colburn, seconded by Esteban Esquivel to table the item. Motion passed unanimously.
8. Discussion/possible action regarding signature cards at Security State Bank  
Motion by Esteban Esquivel, seconded by Alicia Colburn to table the item. Motion passed unanimously.
9. Discussion/possible action regarding removing Agent of Records for group health insurance  
Motion by Melinda Meyers, seconded by Esteban Esquivel to leave GPS Insurance Agency as the agent of record for North Runnels Hospital District's group health insurance plan. Motion passed unanimously.
10. Discussion/possible action regarding CFO report  
No discussion
11. Administrator's Report  
Sidney Tucker reported PNC Bank still had him listed as an employee that could transfer funds with only one signature. Mr. Tucker transferred \$155,000.00 to the Security State Bank General Account. There is approximately \$8,000.00 in the PNC account. The account will be closed later when all depositing accounts have been moved to the Security State Bank General Account. CMS repayment cannot be approved for more than thirty-six months. Withholding of funds can be done monthly for the Medicare repayment. A prospective CEO will be interviewed soon. Mr. Tucker reported there are issues with the software server at the clinic that houses Eclinical Works. The cost for a new server is \$7,794.00. This cost will include seven years of support. Nursing home funds have been lifted. \$50,000.00 has been received from Medicare for the nursing home. BKD CPA Firm needs two cost reports from North Runnels Hospital District. The cost report for the nursing home is due May 2022. Cost report could be reopened; audit would take approximately 45 days, depending on the information given to the auditor. May need to bring in help to pull items together for an audit. It is the time of the year to send the engagement letter for next year's auditors. Kelly Pate, DON is conducting follow up calls to emergency room patients. Alicia Colburn asked about Quality Assurance and Performance Improvement.
12. Report from Rural Hospital Management Consultants  
Jim Bullard reported talks are in place with CPSI. TORCH conference is this week and Mr. Robbie Dewberry will be announced as the Administrator of the Year at the conference. Mr. Bullard is working to get financials from CPSI for the May 2022 meeting.
13. Adjourn  
Motion by Melinda Meyers, seconded by Gary Jacob to adjourn. Motion passed unanimously and the meeting adjourned at 7:58pm

Other attendees: Ken Slimp, Teresa Walden, Sidney Tucker, Jim Bullard, James Craig Gehrels, and Kelly Gehrels

  
Board of Director's Secretary

NORTH RUNNELS HOSPITAL  
BOARD OF DIRECTORS MINUTES

On May 26, 2022 after due notice to the public as evidenced by the attached copy of the Notice and Agenda, the Board of Directors of North Runnels Hospital met in regular session at 6:00 pm at North Runnels Medical Office 7571 State Hwy. 153 Winters, TX with the following directors present:

President David Hoelscher  
Director Bobbie Collom  
Director Esteban Esquivel

Vice President Gary Jacob  
Director Alicia Colburn

Secretary Melinda Meyers  
Director Glenn Hoppe, Jr.

1. Convene Meeting  
President David Hoelscher convened the meeting at 6:14pm.
2. Roll Call  
All Board of Director's present with Gary Jacob attending at 6:25pm.
3. Public comment  
None.
4. Approval of Minutes  
Motion by Bobbie Collom, seconded by Esteban Esquivel to approve the minutes as printed. Motion passed unanimously.
5. Medical Staff Report  
Sidney Tucker reported all is going well with the Medical Staff. Luke England is back at the clinic ½ time as of 5/26/2022.
6. Discussion/possible action regarding Flint Provider, Dona N. Coleman, NP  
Motion by Bobbie Collom, seconded by Melinda Meyers to accept the credentials of Dona N. Coleman, NP for emergency room coverage. Motion passed unanimously.
7. Discussion/possible action regarding Dale Funk, MD  
Motion by Bobbie Collom, seconded by Esteban Esquivel to accept the credentials for Dr. Dale Funk, MD. Motion passed unanimously.
8. Discussion/possible action regarding David Nash, NP  
Motion by Bobbie Collom, seconded by Melinda Meyers to accept the credentials for David Nash, NP for emergency room coverage. Motion passed unanimously.
9. Discussion/possible action regarding Board of Director's term limits to revoke motion approved on December 13, 2021 stating each director so elected shall serve for a period of four (4) years and until their successors have been duly elected and have qualified in accordance with the Enabling Legislation  
Motion by Esteban Esquivel, seconded by Glenn Hoppe, Jr. to revoke the motion made on December 13, 2021 stating each director so elected shall serve for a period of four (4) years and until their successors have been duly elected and have qualified in accordance with the Enabling Legislation. Motion passed unanimously.
10. Discussion/possible action regarding to reinstate in the bylaws of the Board of Director's under Section 2, Membership, each director so elected shall serve for a period of two (2) years and until their successors have been duly elected and have qualified in accordance with the law establishing the district.  
Motion by Esteban Esquivel, seconded by Melinda Meyers to reinstate two years terms for the North Runnels Hospital District Board of Director Members. Motion passed unanimously.
11. Establish Budget-meeting date  
Budget committee selected will be Esteban Esquivel, Bobbie Collom, and Gary Jacob. This committee will meet with Sidney Tucker at a later date.
12. Discussion/possible action regarding CFO report  
Motion by Melinda Meyers, seconded by Gary Jacob to accept the CFO report. Motion passed unanimously.
13. Rural Hospital Management Consultant's Report  
Robbie Dewberry and Jim Bullard reported some reports should be available to list in an Excel worksheet by June 2022. Cash should be coming in within the next ninety (90) days, would like to have confirmation letter from Truebridge, this will help with financials. Sidney Tucker has done a good job of calming within the hospital district. Mr. Dewberry met with potential CEO Nicholas Lewis, still in the process of looking for a nursing home administrator. Mr. Bullard thanked the medical staff for their work with the medical coding company and working to stay caught up.
14. Administrator's Report  
Employees did well with the skills fair, a hamburger lunch was held for all employees for healthcare week, budget process has started for capital items. Requests have been sent to three (3) companies for audit and cost reports; BKD, DZA, and Brandon Durbin will receive letters.
15. Executive Session: Texas Open Meetings Act, 551.074, Personnel Matters, Nicholas Lewis; To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee  
President David Hoelscher called the meeting into executive session at 6:56pm
  - a. Discussion of management agreement with Rural Hospital Management
  - b. Discussion potential CEO (Nicholas Lewis) of North Runnels Hospital District
  - c. Discussion of interim administrator contract

16. Convene into Regular Session

President David Hoelscher convened the meeting into regular session at 8:09pm.

17. Discussion/possible action regarding Executive Session

- a. Discussion of management agreement with Rural Hospital Management  
Recommendation by Sidney Tucker to consider management agreement with Rural Hospital Management. Strategy needs to be in writing and look at the financial picture of the hospital district. There needs to be a collective effort for the board to visit for 3-4 hours about the strengths and weaknesses of the hospital district. Possibility of bringing in specialists. Agreement will be needed. No action on item.
- b. Discussion of potential CEO (Nicholas Lewis) of North Runnels Hospital District  
Motion by Esteban Esquivel, seconded by Bobbie Collom to extend Nicholas Lewis an offer as CEO of North Runnels Hospital District with an annual salary of \$200,000.00. Motion passed unanimously.
- c. Discussion of interim administrator contract  
Motion by Glenn Hoppe, Jr., seconded by Gary Jacob to renew Interim CEO Sidney Tucker's contract to a month-by-month contract, at \$185,000.00 annual salary. Motion passed unanimously.

18. Adjourn

Motion by Bobbie Collom, seconded by Gary Jacob to adjourn. Motion passed unanimously and the meeting adjourned at 8:32pm.

Other attendees: Ken Slimp, Teresa Walden, Sidney Tucker, Jim Bullard, Robby Dewberry, and Dr. Mark McKinnon

  
Board of Director's Secretary

NORTH RUNNELS HOSPITAL  
BOARD OF DIRECTORS MINUTES

On June 28, 2022 after due notice to the public as evidenced by the attached copy of the Notice and Agenda, the Board of Directors of North Runnels Hospital met in regular session at 6:00 pm at North Runnels Medical Office 7571 State Hwy. 153 Winters, TX with the following directors present:

President David Hoelscher  
Director Bobbie Collom  
Director Esteban Esquivel

Vice President Gary Jacob  
Director Alicia Colburn

Secretary Melinda Meyers  
Director Glenn Hoppe, Jr.

1. Convene Meeting  
President David Hoelscher convened the meeting at 6:06pm and Gary Jacob offered prayer.
2. Roll Call  
All directors present.
3. Public comment  
Eva Reyna asked about a homestead exemption on hospital property taxes.
4. Medical Staff Report  
Sidney Tucker reported all is going well with the Medical Staff.
5. Approval of Minutes  
Motion by Bobbie Collom, seconded by Gary Jacob to approve the minutes as printed. Motion passed unanimously.
6. Discussion/possible action regarding 2022-2023 North Runnels Hospital budget  
Discussion on 2022-2023 capital budget. Motion by Esteban Esquivel to accept the 2022-2023 with amendments. Motion seconded by Melinda Meyers. Motion passed unanimously.
7. Discussion/possible action regarding designating Robin Burgess, Tax Assessor Collector to calculate the no-new-revenue rate and the voter-approval tax rate for North Runnels County Hospital  
Motion by Melinda Meyers, seconded by Bobbie Collom to appoint Robin Burgess, Tax Assessor Collector to calculate the no-new-revenue rate and the voter-approval tax rate for North Runnels County Hospital. Motion passed unanimously.
8. Discussion/possible action regarding Dr. Bradley Nowack, Radiology Associates  
Motion by Bobbie Collom, seconded by Alicia Colburn to accept the credentials for Dr. Bradley Nowack, MD with Radiology Associates. Motion passed unanimously.
9. Discussion/possible action regarding joint election agreement and contract with Runnels County for the November 8, 2022 election  
Motion by Bobbie Collom, seconded by Alicia Colburn to accept the agreement and contract from Runnels County for the November 8, 2022 election. Motion passed unanimously.
10. Discussion/possible action regarding Hotel Tax Abatement request by Randall Conner  
Presentation by Doug Wheat regarding new motel consideration for Winters, TX. Discussion on tax abatement for possibly ten (10) years with an 80/20 payment of taxes. Indication for Attorney Kenneth Slimp to hire outside counsel for abatement issues. No action on item.
11. Discussion/possible action regarding audit and cost report bids for fiscal year ending 6/30/2021 and fiscal year ending 6/30/2022.  
Motion by Alicia Colburn, seconded by Melinda Meyers to engage Dingus, Zorcor and Associates for audit and cost report for fiscal year ending 6/30/2022 and financial audit for 6/30/2021. Motion passed unanimously.
12. Discussion/possible action regarding management contract with Rural Hospital Management  
Motion by Gary Jacob, seconded by Esteban Esquivel to table the motion. Motion passed unanimously.
13. Discussion/possible action regarding resolution to establish \$500,000.00 line of credit from Security State Bank  
Motion by Esteban Esquivel, seconded by Gary Jacob to approve a resolution giving Sidney Tucker to authority to proceed with a \$500,000.00 line of credit from Security State Bank. Motion passed unanimously.
14. Interim administrator's contract  
Motion by Bobbie Collom, seconded by Melinda Meyers to extend Sidney Tucker's contract from 6/21/2022 to 7/21/2022. Motion passed unanimously.
15. Rural Hospital Management Consultant's report  
No report at this time.
16. Discussion/possible action regarding CFO report  
Motion by Alicia Colburn, seconded by Gary Jacob accept the CFO report as printed. Motion passed unanimously.
17. Administrator's Report  
Funds are coming in. The nursing home has receive two (2) \$100,000.00 deposits. The hospital district is still having issues with the CPSI software.
18. Adjourn  
Motion by Bobbie Collom, seconded by Melinda Meyers to adjourn at 7:48pm. Motion passed unanimously.  
Other attendees: Ken Slimp, Teresa Walden, Sidney Tucker, Eva Reyna, Gene Wheat, Doug Wheat, John and Jane Long.

*Alicia Colburn*

Board of Director's Secretary

NORTH RUNNELS HOSPITAL  
BOARD OF DIRECTORS MINUTES

On July 18, 2022 after due notice to the public as evidenced by the attached copy of the Notice and Agenda, the Board of Directors of North Runnels Hospital met in regular session at 6:00 pm at North Runnels Medical Office 7571 State Hwy. 153 Winters, TX with the following directors present:

President David Hoelscher  
Director Bobbie Collom

Vice President Gary Jacob  
Director Glenn Hoppe, Jr.

Secretary Melinda Meyers  
Director Esteban Esquivel

1. Convene Meeting  
President David Hoelscher convened the meeting at 6:06pm and Gary Jacob offered prayer.
2. Roll Call  
Alicia Colburn was absent.
3. Public comment  
No public input.
4. Approval of minutes  
Motion by Esteban Esquivel, seconded by Bobbie Collom to accept the minutes as printed. Motion passed unanimously.
5. Medical Staff  
No report from the Medical Staff. Jimmy Frazier, EMS Director stated all is going well with the EMS Department.
6. Discussion/possible action regarding ordering North Runnels Hospital District Board of Director's election November 8, 2022  
Motion by Gary Jacob, seconded by Esteban Esquivel to order the election for North Runnels Hospital District Board of Director's. Motion passed unanimously.
7. Discussion/possible action regarding management contract with Rural Hospital Management Associates, LLC  
Motion by Bobbie Collom, seconded by Melinda Meyers to enter into a contract with Rural Hospital Management Consultants for North Runnels Hospital District. Services will be \$32,000.00 per month, which will include the CEO's salary and benefits. Three other consultants could be used if needed. Will have to have North Runnels Hospital Board of Director's approval. Will be paid once a month. Motion passed unanimously.
8. Interim CEO contract  
Motion by Esteban Esquivel, seconded by Gary Jacob to extend the contract with Sidney Tucker, Interim CEO from July 21, 2022 through August 20, 2022. Motion passed unanimously.
9. Rural Hospital Management Consultant's report  
Nick Lewis, new CEO for North Runnels Hospital will be at North Runnels Hospital in two weeks. Collections are looking good. Will look at last year's cost report, company will not charge if they do not get any funds back for the district. Jim Bullard reported providers have talked to the coding company. \$750K has been paid to Medicare in three weeks.
10. Discussion/possible action regarding CFO report  
Motion by Gary Jacob, seconded by Melinda Meyers to accept the CFO report as printed. Motion passed unanimously.
11. Administrator's Report  
In the absence of Sidney Tucker, President David Hoelscher report a tax abatement attorney will be needed for the request of the new anticipated motel to be built in Winters, TX. Security State Bank has approved a \$500K loan for six months. \$150K has been used for payroll and accounts payable at this time. Survey at the nursing home states the kitchen is in need of repair.
12. Adjourn  
Motion by Bobbie Collom, seconded by Gary Jacob to adjourn at 7:04pm. Motion passed unanimously.

Other attendees: Ken Slimp, Ben Helm, Teresa Walden, Sidney Tucker, Jim Bullard, Tommy Dewberry, Robbie Dewberry, and Jimmy Frazier.

  
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Board of Director's Secretary

NORTH RUNNELS HOSPITAL  
BOARD OF DIRECTORS MINUTES

On August 15, 2022 after due notice to the public as evidenced by the attached copy of the Notice and Agenda, the Board of Directors of North Runnels Hospital met in regular session at 6:00 pm at North Runnels Medical Office 7571 State Hwy. 153 Winters, TX with the following directors present:

President David Hoelscher  
Director Bobbie Collom  
Director Alicia Colburn

Vice President Gary Jacob  
Director Glenn Hoppe, Jr.

Secretary Melinda Meyers  
Director Esteban Esquivel

1. Convene Meeting  
President David Hoelscher convened the meeting at 6:00pm and Gary Jacob offered prayer.
2. Roll Call  
All members present.
3. Public comment  
No public input.
4. Approval of minutes  
Motion by Esteban Esquivel, seconded by Bobbie Collom to accept the minutes as printed. Motion passed unanimously.
5. Medical Staff  
No report from the Medical Staff. Jimmy Frazier, EMS Director stated all is going well with the EMS Department.
6. Discussion regarding tax rate for 2022-Robin Burgess, Runnels County Tax Collector  
After information provided to the Board of Director by Robin Burgess, Runnels County Tax Collector, motion by Gary Jacob, seconded by Glenn Hoppe, Jr. to propose the 2022 tax rate at \$0.401700. Motion passed unanimously.
7. Discussion/possible action regarding public tax hearing August 25, 2022  
Motion by Alicia Colburn, seconded by Melinda Meyers to hold the public tax hearing August 25, 2022, 6pm at North Runnels Clinic, 7571 State Hwy. 153 Winters, TX. Meeting at 6:30pm at North Runnels Clinic 7571 State Hwy. 153 Winters, TX to vote on the proposed tax rate. Motion passed unanimously.
8. Discussion regarding 2022 Certified Taxable Values from Runnels County Appraisal District  
Robin Burgess, Runnels County Tax Collector went over the certified tax values for Runnels County.
9. Discussion/possible action regarding COVID-19 Policy Manual  
Motion by Bobbie Collom, seconded by Melinda Meyers to approve the COVID-19 Manual. Motion passed unanimously.
10. Discussion/possible action regarding Infection Control Manual  
Motion by Bobbie Collom, seconded by Melinda Meyers to approve the Infection Control Manual. Motion passed unanimously.
11. Discussion/possible action regarding Life Safety Manual  
Motion by Bobbie Collom, seconded by Melinda Meyers to approve the Life Safety Manual. Motion passed unanimously.
12. Discussion/possible action regarding Safety Manual  
Motion by Bobbie Collom, seconded by Melinda Meyers to approve the Safety Manual. Motion passed unanimously.
13. Discussion/possible action regarding Trauma Service Manual  
Motion by Bobbie Collom, seconded by Melinda Meyers to approve the Trauma Service Manual. Motion passed unanimously.
14. Discussion/possible action regarding Radiology Policy Manual  
Motion by Bobbie Collom, seconded by Melinda Meyers to approve the Radiology Policy Manual. Motion passed unanimously.
15. Discussion/possible action regarding Pharmacy Policy Manual  
Motion by Bobbie Collom, seconded by Melinda Meyers to approve the Pharmacy Policy Manual. Motion passed unanimously.
16. Discussion/possible action regarding Central Supply Policy Manual  
Motion by Bobbie Collom, seconded by Melinda Meyers to approve the Central Supply Policy Manual. Motion passed unanimously.
17. Discussion/possible action regarding Laboratory Policy Manual  
Motion by Bobbie Collom, seconded by Melinda Meyers to approve the Laboratory Policy Manual. Motion passed unanimously.
18. Discussion/possible action regarding Housekeeping Policy Manual  
Motion by Bobbie Collom, seconded by Melinda Meyers to approve the Housekeeping Policy Manual. Motion passed unanimously.
19. Discussion/possible action regarding Dietary Policy Manual  
Motion by Bobbie Collom, seconded by Melinda Meyers to approve the Dietary Policy Manual. Motion passed unanimously.
20. Discussion/possible action regarding Home Health Policy Manual  
Motion by Bobbie Collom, seconded by Melinda Meyers to approve the Home Health Policy Manual. Motion passed unanimously.
21. Discussion/possible action regarding Home HIPAA Policy Manual  
Motion by Bobbie Collom, seconded by Melinda Meyers to approve the HIPAA Policy Manual. Motion passed unanimously.



22. Discussion/possible action regarding Clinic Policy and Procedure Policy Manual  
Motion by Bobbie Collom, seconded by Melinda Meyers to approve the Clinic Policy and Procedure Policy Manual. Motion passed unanimously.
23. Discussion/possible action regarding Swing Bed Manual  
Motion by Bobbie Collom, seconded by Melinda Meyers to approve the Swing Bed Manual. Motion passed unanimously.
24. Discussion/possible action regarding CT Policy Manual  
Motion by Bobbie Collom, seconded by Melinda Meyers to approve the CT Policy Manual. Motion passed unanimously.
25. Discussion/possible action regarding Employee Handbook  
Motion by Bobbie Collom, seconded by Melinda Meyers to approve the Employee Handbook. Motion passed unanimously.
26. Discussion/possible action regarding Human Resource Policies  
Motion by Bobbie Collom, seconded by Melinda Meyers to approve the Human Resource Policies. Motion passed unanimously.
27. Discussion/possible action regarding Trauma Manual  
Manual is the same manual as item #8. Vote not needed.
28. Discussion/possible action regarding Physical Therapy Policy and Procedure Manual  
Motion by Bobbie Collom, seconded by Melinda Meyers to approve the Physical Therapy Policy and Procedure Manual. Motion passed unanimously.
29. Discussion/possible action regarding North Runnels Home Health Pandemic Infectious Disease Policy  
Motion by Bobbie Collom, seconded by Melinda Meyers to approve the North Runnels Home Health Pandemic Infectious Disease Policy. Motion passed unanimously.
30. Discussion/possible action regarding Autoclave Policy Manual  
Motion by Bobbie Collom, seconded by Melinda Meyers to approve the Autoclave Policy Manual. Motion passed unanimously.
31. Discussion/possible action regarding CFO report  
Ben Helm gave the CFO report. Motion by Bobbie Collom, seconded by Esteban Esquivel. Motion passed unanimously.
32. Discussion/possible action regarding signature privileges regarding bank accounts and lock box at Security State Bank  
Motion by Esteban Esquivel, seconded by Glenn Hoppe, Jr. to add Nicholas P. Lewis, CEO to all signature cards and lock box at Security State Bank. Motion passed unanimously.
33. Discussion/possible action regarding signature privileges regarding bank accounts at PNC Bank  
Motion by Bobbie Collom, seconded by Melinda Meyers to add Nicholas P. Lewis, CEO to all signature cards at PNC Bank. Motion passed unanimously.
34. Administrator's Report  
Nichols Lewis report in his five days with North Runnels Hospital, he has had good, positive feedback from the staff, not going to flip things for the district. Will be working closely in the district's financials and making sure to see that the software is working correctly.
35. Adjourn  
Motion by Gary Jacob, seconded by Bobbie Collom to adjourn at 7:35. Motion passed unanimously.

  
Board of Director's Secretary

**NORTH RUNNELS HOSPITAL  
BOARD OF DIRECTORS**

On August 25, 2022 after due notice to the public as evidenced by the attached copy of the Notice and Agenda, The Board of Directors of North Runnels Hospital met in special session at 6:35pm at North Runnels Medical Office 7571 State Hwy. 153 Winters, TX with the following directors present:

Gary Jacob	Melinda Meyers	Bobbie Collom	Esteban Esquivel
David Hoelscher	Alicia Colburn	Glenn Hoppe, Jr.	

- I. Convene Meeting  
David Hoelscher convened the meeting at 6:35pm.
- II. Roll Call  
All members present.
- III. Public Input  
There was no public input.
- IV. Discussion/possible action regarding removing Robert A. Pascasio from North Runnels Hospital's bank account and lock box at Security State Bank  
Motion by Bobbie Collom, seconded by Melinda Meyers to remove Robert A. Pascasio from signature cards and lock box at Security State Bank. Motion passed unanimously.
- V. Discussion/possible action regarding two signature for PNC Bank accounts  
Motion by Esteban Esquivel, seconded by Alicia Colburn for two signatures to on all checks written from the PNC Bank accounts. Motion passed unanimously.
- VI. Discussion/possible action regarding proposed tax rate  
Motion by Alicia Colburn, seconded by Esteban Esquivel to set the 2022 tax rate at \$0.401700/\$100 value. Motion passed unanimously.
- VII. Adjourn  
Motion by Melinda Meyers, seconded by Gary Jacob to adjourn the meeting. Motion passed unanimously and the meeting adjourned at 7:07pm.

Also attending: Nick Lewis and Teresa Walden

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Secretary

NORTH RUNNELS HOSPITAL  
BOARD OF DIRECTORS MINUTES

On September 19, 2022 after due notice to the public as evidenced by the attached copy of the Notice and Agenda, the Board of Directors of North Runnels Hospital met in regular session at 6:00 pm at North Runnels Medical Office 7571 State Hwy. 153 Winters, TX with the following directors present:

President David Hoelscher  
Director Bobbie Collom  
Director Alicia Colburn

Vice President Gary Jacob  
Director Glenn Hoppe, Jr.

Secretary Melinda Meyers  
Director Esteban Esquivel

1. Convene Meeting  
President David Hoelscher convened the meeting at 6:03pm and Gary Jacob offered prayer.
2. Roll Call  
All members present.
3. Public comment  
No public input.
4. Approval of minutes  
Motion by Esteban Esquivel, seconded by Alicia Colburn to accept the minutes as printed. Motion passed unanimously.
5. Medical Staff  
Nick Lewis reported clinically all is going well. Need to look at protocols.
6. Discussion/possible action regarding Emergency Rural Health Care Grant to renovate and Upgrade skilled nursing facility (USDA Cost Share Grant totaling 765,000.00) Grant portion \$420,750.00, NRHD portion \$344,250.00  
Sidney Tucker and Nick Lewis provided information on the USDA grant that is available the North Runnels Hospital District. The hospital district does not have to accept the funds. The nursing home kitchen does have to be renovated and funds could be used for this purpose. There are no drawings for the nursing home kitchen at this time. THE USDA grant would need to be used within twelve months if accepted. The nursing home kitchen must be renovated in less than twelve months according to the last survey. Motion by Melinda Meyers, seconded by Bobbie Collom to use the funds for the nursing home kitchen renovation. Motion passed unanimously.
7. Discussion/possible action regarding Bradshaw & Associates Engineering  
Discussion held on Bradshaw & Associates Engineering Firm. Item was tabled at this time.
8. Discussion/possible action regarding CFO report  
Ben Helm gave the CFO report. Motion by Bobbie Collom, seconded by Gary Jacob to approve the check register for the hospital and nursing home. Motion passed unanimously.
9. CEO/RHM Report  
Nick Lewis reported a Department Head meeting was held September 7, 2022. Discussion held about not pointing fingers at any department or employee. All employees want the hospital district to do well. Mr. Lewis is also helping serve as the nursing home administrator at this time. Searching for a new nursing home administrator at this time. Both administrator and DON have resigned. Both came from for profit companies and had more support than the nursing home provides. Mr. Lewis has talked to Ken Slimp, hospital attorney regarding Texas laws. Jim Bullard from Rural Hospital Management believes the hospital is on track. Robbie Dewberry is working on the accounts receivable. Personnel from Colorado City Hospital have worked with some of the clinic staff on software.
10. Adjourn  
Motion by Gary Jacob, seconded by Bobbie Collom to adjourn at 7:45. Motion passed unanimously.

  
Board of Director's Secretary

Also in attendance:

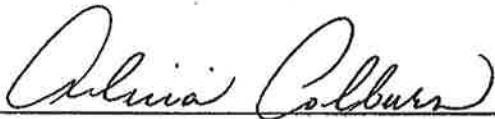
Rhonda Neal, Judy Harrison, Ben Helm, Sidney Tucker, Nick Lewis, Jim Bullard, Ken Slimp, and Teresa Walden

NORTH RUNNELS HOSPITAL  
BOARD OF DIRECTORS MINUTES

On October 17, 2022 after due notice to the public as evidenced by the attached copy of the Notice and Agenda, the Board of Directors of North Runnels Hospital met in regular session at 6:00 pm at North Runnels Medical Office 7571 State Hwy. 153 Winters, TX with the following directors present:

President David Hoelscher	Vice President Gary Jacob	Secretary Melinda Meyers
Director Bobbie Collom	Director Glenn Hoppe, Jr.	Director Esteban Esquivel
Director Alicia Colburn		

1. Convene Meeting  
President David Hoelscher convened the meeting at 6:03pm and Gary Jacob offered prayer.
2. Roll Call  
All members present.
3. Public comment  
No public input.
4. Approval of minutes  
Motion by Alicia Colburn, seconded by Esteban Esquivel to accept the minutes as printed. Motion passed unanimously.
5. Discussion/possible action regarding Property Tax Code Sec 26.09e (Amount of tax determined by the tax assessor-2022 Runnels Tax Roll Totals)  
Motion by Esteban Esquivel, seconded by Bobbie Collom to approve the information presented by Tax Assessor Collector Robin Burgess according to Tax Code Section 26.09 ( e ). Motion passed unanimously.
6. Discussion/possible action regarding moving the November 2022 Board of Director's Meeting  
Motion by Melinda Meyers, seconded by Bobbie Collom to move the November 2022 Board of Director's meeting to November 15, 2022. Motion passed unanimously.
7. Discussion/possible action regarding Texas SmartBuy Membership Program  
Motion by Alicia Colburn, seconded by Bobbie Collom to become a member of the Texas SmartBuy Membership Program. Motion passed unanimously.
8. Discussion/possible action regarding CFO report  
Ben Helm gave the CFO report. Motion by Alicia Colburn, seconded by Bobbie Collom to accept the CFO report as printed. Motion passed unanimously.
9. CEO/RHM Report  
Nick Lewis presented a slide program to the Board of Directors. CPSI software is not setup correctly at this time.
10. Adjourn  
Motion by Gary Jacob, seconded by Bobbie Collom to adjourn at 7:48. Motion passed unanimously.



Board of Director's Secretary

Also in attendance:

Mike Neal, Ben Helm, Sidney Tucker, Nick Lewis, Ken Slimp, Kelly Pate, and Teresa Walden

NORTH RUNNELS HOSPITAL  
BOARD OF DIRECTORS MINUTES


On November 15, 2022 after due notice to the public as evidenced by the attached copy of the Notice and Agenda, the Board of Directors of North Runnels Hospital met in regular session at 6:00 pm at North Runnels Medical Office 7571 State Hwy. 153 Winters, TX with the following directors present:

President David Hoelscher  
Director Bobbie Collom  
Director Alicia Colburn

Vice President Gary Jacob  
Director Glenn Hoppe, Jr.

Secretary Melinda Meyers  
Director Esteban Esquivel

1. Convene Meeting  
President David Hoelscher convened the meeting at 6:11pm and Gary Jacob offered prayer.
2. Roll Call  
All members present.
3. Public comment  
No public input.
4. Swear in board members  
Teresa Walden administered the Oath of Office to David Hoelscher, Glenn Hoppe, Jr., Gary Jacob, and Melinda Meyers.
5. Election of Officers  
David Hoelscher opened the floor for nominations for officers. Melinda Meyers made the motion, seconded by Bobbie Collom to nominate David Hoelscher for president. There being no other nominations, David Hoelscher was elected president by acclamation. Next, Glenn Hoppe, Jr. nominated Esteban Esquivel for vice president. There was no second for that motion. Melinda Meyers then nominated Bobbie Collom for vice president. Gary Jacob seconded the motion. There being no other nominations, Bobbie Collom was elected vice president by acclamation. Glenn Hoppe, Jr. then nominated Alicia Colburn for secretary with Esteban Esquivel seconded the motion. Bobbie Collom nominated Melinda Meyers for secretary with Gary Jacob seconding the motion. David Hoelscher called for votes for Alicia Colburn. Esteban Esquivel, Alicia Colburn, and Glenn Hoppe, Jr. cast votes for Alicia Colburn. David Hoelscher called for votes for Melinda Meyers. Gary Jacob, Melinda Meyers, and Bobbie Collom cast votes for Melinda Meyers. With a 3-3 tie, David Hoelscher cast a vote for Alicia Colburn. Alicia Colburn was elected secretary by a 4-3 vote.
6. Approval of Minutes  
Motion by Bobbie Collom, seconded by Gary Jacob to approve the minutes as printed. Motion passed unanimously.
7. Discussion/possible action regarding designating authorized signatory(s) off/for all North Runnels Hospital District bank accounts  
Motion by Alicia Colburn, seconded by Gary Jacob to list Melinda Meyers, Karen Thomas, Bobbie Collom, David Hoelscher, and Nicholas Lewis to all the bank accounts and safety deposit box at Security State Bank. In addition, to remove Gary Jacob from the bank accounts. Motion passed unanimously.
8. Discussion/possible action regarding Employee Christmas Gifts  
Motion by Esteban Esquivel, seconded by Melinda Meyers to award fulltime employees \$150.00, part-time employees \$100.00, and PRN employees \$50.00 as a Christmas bonus. Motion passed unanimously.
9. Discussion/possible action regarding NRHD Employee Insurance Benefits  
Nick Lewis presented a slide program to the Board of Directors regarding employee insurance benefits. Kelly Gehrels has worked to bring the health increase down from 17.5% to 8.6%. Esteban Esquivel, seconded by Bobbie Collom for the employees to continue to pay \$25.00 twenty four times a year and the hospital district to pay the rest of the premium. Motion passed unanimously.
10. Discussion/possible action regarding CFO report  
Ben Helm presented the CFO report. Motion by Esteban Esquivel, seconded by Alicia Colburn to approve the CFO report as printed. Motion passed unanimously.
11. CEO/RHM Report  
Nicholas Lewis reported that Merridy Bryant, NP has resigned. Dr. Mark McKinnon has spoken to a physician. Mr. Lewis is going to talk to a possible physician. The clinic is short a nurse at this time. Working on Accounts Receivable. Vickey Porter is working on AR accounts and helping providers with their charts. Mr. Lewis has talked to the Colorado City business office manager and they are having some of the same issues North Runnels Hospital is having. Robbie Dewberry reported CPSI would be sending an RN for two weeks to help with training at no charge to North Runnels Hospital District. Mr. Dewberry will be coming to North Runnels Hospital 2-3 days a week after 11/30/2022.
12. Adjourn  
Motion by Bobbie Collom, seconded by Gary Jacob to adjourn. Motion passed unanimously and the meeting adjourned at 7:55pm.



Board of Director's Secretary

Also in attendance:

Kelly and Craig Gehrels, Jim Bullard, Ben Helm, Nicholas Lewis, Ken Slimp, Sidney Tucker, Teresa Walden, and Robbie Dewberry.

NORTH RUNNELS HOSPITAL  
BOARD OF DIRECTORS

On December 12, 2022 after due notice to the public as evidenced by the attached copy of the Notice and Agenda, the Board of Directors of North Runnels Hospital met in regular session at 6:00 pm at North Runnels Medical Office 7571 State Hwy. 153 Winters, TX with the following directors present:

President David Hoelscher  
Director Bobbie Collom  
Director Esteban Esquivel

Vice President Gary Jacob  
Director Alicia Colburn

Secretary Melinda Meyers  
Director Glenn Hoppe, Jr.

1. Convene Meeting  
President David Hoelscher convened the meeting at 6:00pm and Gary Jacob offered prayer.
2. Roll Call  
All board members present.
3. Public Input  
No public input
4. Discussion/possible action regarding November 2022 Minutes  
Motion by Gary Jacob, seconded by Bobbie Collom to approve the minutes as approved. Motion passed unanimously.
5. Discussion/possible action regarding removal of Labon J. Wright from North Runnels Hospital debit card account  
Motion by Melinda Meyers, seconded by Alicia Colburn to remove Labon J. Wright from the North Runnels Hospital debit card account.
6. Discussion/possible action regarding privileges for Drs. Patel Himansu, Larry Jordan, Gregory Wolfe, Taneya Shestopalova, all Radiology Associate Providers  
Motion by Bobbie Collom, seconded by Alicia Colburn to approve privileges for the Radiology Associate Providers listed above. Motion passed unanimously.
7. Discussion/possible action regarding Dr. Ronald Bogoian, DPM  
Motion by Bobbie Collom, seconded by Gary to approve privileges for Dr. Ronald Bogoian, DPM. Motion passed unanimously.
8. Discussion/possible action regarding Physical Therapy equipment purchase  
Motion by Glenn Hoppe, Jr., seconded by Melinda Meyers to purchase a bike trainer for physical therapy with a cap of \$5K or under purchase price. Motion passed unanimously.
9. Discussion/possible action regarding CFO report  
Motion by Alicia Colburn, seconded by Esteban Esquivel to approve the CFO report. Motion passed unanimously.
10. CEO/RHM Report  
Nick Lewis reported on revenue cycle information, patient information needs to be correct when the patient registers, admission clerks need to ask for insurance cards each time patient comes for services. The sources available may not be the best to check insurance verification. North Runnels Hospital seems to be underpriced compared to other comparable facilities, revenue codes need to be correct, HCCS is working on the revenue codes. Patients that have secondary insurance have received statements. In January 2023, CPSI will be at the facility to look into the software and then training will be held. Cost report has been filed. Merridy Bryant, NP has resigned from the hospital district. One LVN is needed for the clinic, but only RN applications have been received, will use TORCH comparison for pay. Kelly Pate, DON has been helping at the clinic. Paula Rodriguez, RN is new to the clinic in the role she carries. Meeting with Nick Lewis, Rhonda Kresta, and Theresa Willborn at the clinic has taken place; Mr. Lewis has asked Kelly Pate to help train personnel to help with referrals. Robbie Dewberry is helping at the clinic at this time. Possibility of pulling nurses from the hospital to help at the clinic.
11. Adjourn  
Motion by Bobbie Collom, seconded by Gary Jacob to adjourn. Motion passed unanimously and the meeting adjourned at 7:45pm.



Secretary